NAOERO
MARITIME ADMINISTRATION

PROCEDURES FOR SINGLE DELIVERY VOYAGE (SDV) REGISTRATION
(NMA_P4 (Rev.8))

A. PURPOSE:

To provide guidance on the procedures to register vessels under Single Delivery Voyage registration with the Nauru Maritime Administration (NMA).

B. REFERENCES:

1) Shipping Procedures NMA_P6 – Certificates of Endorsement (COE)
2) Shipping Circular NMA_C1-1 – Minimum Safe Manning
3) Shipping Circular NMA_C1-2 – Minimum Safe Manning for Fishing Vessels
4) Application Form NMA-1 REG
5) Shipping Circular NMA_C9 – Radio Accounting Authority and PSA for Inmarsat

C. INTRODUCTION:

1) SDV registration applies for vessels that are engaged in a single voyage from port A to port B without conducting any commercial activity and without any passengers or cargo. Certain exemptions may be granted for such voyages on condition that there is no compromise to the crew and vessel's safety.

2) Where activation of Inmarsat Terminal(s) is/are required:

    a) Obtain your assigned Naoero Call Sign and MMSI Number.
    b) Submit your activation request to Naoero's authorized Satellite Service Provider (SSP) prior to registration.
    c) **Terminal activation will take effect upon official activation of vessel registration and receipt of security deposit by the SSP** (Please refer to Reference B.5).

D. DOCUMENTS REQUIRED FOR REGISTRATION:

The following may be submitted to the NMA via email at flag@maritimenaoero.com

1) Executed application Form NMA-1 REG (can be found at https://maritimenaoero.com/forms).

2) Existing Registry and Statutory Certificates, and Continuous Synopsis Record (CSR) File (where applicable) for existing vessels.

3) Notarized copy of Bill of Sale (BoS) (existing vessels) or Builder's Certificate / Builder's Contract (new buildings).

4) Power of Attorney to the executor of the BoS if the executor is not the previous owner as indicated in Form NMA-1_REG and the existing Certificate of Registry.

5) Confirmation (by letter or email) from vessel's Recognised Organisation (RO) that:

a) Change of flag survey is in progress of being arranged (existing vessels); or
b) Survey and statutory certification will be carried out on behalf of Nauru (new buildings)

6) Evidence of P&I cover (refer to Shipping Circular NMA_C15 for list of recognised P&I clubs) in any of the following formats:

   a) Letter of Entry or Certificate of Entry
   b) Conditional / Provisional P&I Cover (pending submission of Provisional Certificate of Registry to the P&I club)

7) Company Certificate of Incorporation or Certificate of Good Standing of the Registered Owner. This should be substituted with a valid Passport where the registered owner is an individual rather than a corporate entity.

8) Company Certificate of Incumbency of the Registered Owner. This is not required if the registered owner is an individual rather than a corporate entity.

9) Applicant's Passport or ID (should be a director of the registered owner), otherwise a Power of Attorney to the applicant signed by a director shall be submitted.

10) Copy of current Crew List (for manned vessels under own power).

The NMA reserves the right to request for additional documents not mentioned above where it deems necessary.

Once the documents are verified and confirmed in order, the NMA shall advise the registration details and provide notice of payment for the applicable fees.

Upon receipt of the applicable fees, the Provisional Registry Certificate(s) for SDV – Certificate of Registry, Minimum Safe Manning Certificate (if applicable), and Ship Radio Station Licence (if applicable) shall be issued with maximum of 3 months validity. Extension of SDV validity may be granted for valid reasons.

E. MINIMUM SAFE MANNING AND CERTIFICATES OF ENDORSEMENT

1) All Officers working on Nauru-registered vessels are required to hold the appropriate Certificates of Endorsement (COE) issued by the NMA. There is no restriction on crew nationality.

2) The NMA does not issue seaman book to foreign nationalities and seafarers are allowed to carry their own national / foreign seaman book.

3) For more information on COE application, please refer to Reference B.1.

4) Nauru's minimum safe manning scale can be found in Reference B.2 or at: https://maritimenaoero.com/shipmanningtool. For fishing vessels, please refer to Reference B.3.

F. APPLICATION FORMS AND CONTACTS

All application forms can be downloaded from our website at: https://maritimenaoero.com/forms

Please do not hesitate to contact the NMA at flag@maritimenaoero.com for any queries.